



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL
EDUCATION AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata – 700 160

Memo no. WBSCTVESD/TED/2021-2022/919

Dated : 02.02.2022

Notice Inviting Tender (NIT)

Subject : Invitation of sealed tender for procurement of small envelopes & big envelopes as per sample for Practical, Project exam, etc. relating to Higher Secondary ,(Voc.) exam, 2022.

The Competent authority of the Council [WBSCT&VE&SD] invites sealed tenders for procurement of small envelopes & big envelopes as per sample for Practical, Project exam, etc. relating to Higher Secondary ,(Voc.) exam, 2022

In view of above, bonafide & reputed bidders are hereby requested to submit tender as per the specification, given as under :

Scope of Work:

The required quantities of envelopes

- 1) Small envelopes = 80,000 nos. & Specification:- As per Sample
- 2) Big envelopes = 30,000 nos. & Specification:- As per Sample

Sealed envelopes as mentioned above should be submitted super-scripting " Tenders for Envelopes " in the Tender box located at 4th Floor of WBSCT&VE&SD office. The bid should be addressed to the CAO, WBSCT&VE&SD and to be submitted at above mentioned address on or before 09/02/2022 , 4.00 p.m.

1. It is mandatory to submit the bid along with credential of such successful supply to organization as mentioned in eligibility cause.
2. The Council reserves the right to change the requirement by (+) or (-) 20% of the bid quantity mentioned.
3. The Bid Document should contain
 - i. Self attested copy of Valid Trade License
 - ii. Self attested copy of PAN Card of Company
 - iii. Self attested copy of Professional Tax Clearance Certificate
 - iv. Self attested copy of GST Registration Certificate
 - v. Certificate of Credential of Similar Kind of Work from the previous /existing Institutions in support of eligibility Clause.
4. The rate quoted will have to be inclusive of all charges whatsoever.
5. An EMD of Rs. 25000/- (Rupees Five Thousand) is to be paid in favour of "WBSCT&VE&SD" payable at Kolkata and the successful bidder has to submit Rs 20,000/- (Rupees Twenty thousand as security deposit on receipt of Letter of acceptance .
6. Last date of submission of bids is 09/02/2022 within 12 noon and will be opened on the same day at 3:30 pm .
7. The Council reserves the right to cancel any or all the tenders if so required without assigning any reason thereof.
8. The items have to be supplied within 7 days of issuance of work order. Failing which the work order will be cancelled and order will be given to next lowest eligible bidder without assigning further reason.


Chief Administrative Officer,
WBSCT&VE&SD